

Migration Stories NW - Template for Map Entries

*****WHEN YOU SEND IN YOUR ENTRY,
PLEASE USE THE NAME OF YOUR MIGRANT AS THE TITLE OF YOUR DOCUMENT*****

Name of your migrant:

Example: Frederick Kramer

Think carefully about this – many migrants (like Frederick) change their name when they move to a new place so that's the name we decided to use for Frederick's story title, but it's important to acknowledge the original name in the text and note when the change was made, if known.

Birth and death dates (if known):

Where one date is known and the other is not known, put ? for the unknown date

Where both dates are unknown, put as specific a timeframe as possible, e.g. late 1300s

Example: 1872 – 1939 **OR** ? - 1780

Subtitle:

Short phrase, 'glossing' your migrant's story a little in order to gain the reader's interest

Example: Rissoles, sausages and pork pies!

Author(s):

Your name(s) as you want it/them to appear on the website

Example: Christine Workman

Story:

- Present your story in sections, tagged to each of the places (in order) linked to your migrant - so minimum of 2 sections (and probably maximum of 5)
- Each section needs a heading in bold related to that part of the story

Example:

Section 1- Kunzeslau, Germany

Leaving Germany

Guidance on writing your story:

Structure

- Your story will be presented in numbered sections which will be tagged to the various places your migrant lived – be aware these places are the 'anchor' for each part of the story and that will affect how it's written.
- Each section starts with an image so think about how this can help set the scene for that part of the story or contribute to the narrative.

Content

- Take a look at the timeline you've created for your migrant and try to see the 'big picture': what are the main themes, issues or key moments that stand out? While trying to avoid over-generalising or making unproved assertions, what conclusions can you draw from what you've found out? What trends or themes does this story help to illustrate?
- In particular, try to set your story in the wider context of others who migrated for similar reasons or at a similar time. Remember your story is a 'entry point' for interested readers to learn more about the wider history connected to your migrant's story and it will also provoke questions and comparisons in relation to the other stories on the map.

- Try and find hooks to make the story come alive for the reader. This could be the wider context regarding the reason why the migrant made their journey or details about what happened to them in a particular place. Specific details make a story more vivid but also think about the usefulness of the detail - why and how are you using them? Remember the story should be driven by the narrative rather than just listing lots of facts.
- Aim for about 350 words in total max!

Style

- Write in the third person (he/she) and the past tense.
- Be careful to ensure the map entry is written in your own words. If you do use text from elsewhere, then make it clear you are quoting by using quotation marks and listing the source in the references.
- Pitch the language at a general, non-specialist audience (remember we will be first sharing our map with young people). Avoid jargon or specialist terms and explain any historical context in plain terms (don't assume prior knowledge).
- Use short paragraphs and subheadings for longer sections. Think of the style as being like a panel in a museum – so needs to be clear, concise and capture interest.
- Use single ‘ ‘ for quotations.
- List references at the end of the relevant sentence, AFTER the punctuation, in superscript, like this.¹

References and Further Information (SEE ADDITIONAL SHEET ON REFERENCING):

List the references you used, following the numbers from your text.

Images:

Images need to be submitted separately as jpegs (not embedded into the doc).

Label each image so it matches the relevant section of your story e.g. Frederick Kramer 1, Frederick Kramer 2 etc.

Image descriptions:

For each image (number them in a list – you should have one per section), write:

- a. Short phrase summarising what the image is (think about its relevance to this part of the story)
- b. Underneath, list the source of the image (i.e. where it comes from – an online source, an archive etc).

You may also (or instead) need to add an acknowledgement if you've received permission from the owner of the image e.g. Courtesy of Frederick Kramer's family. Remember to check copyright permission for all images before you submit them!

See sample map entries:

- Frederick Kramer - <https://arcg.is/1DqWjT0>
- Heartwick Grippenhearl - <https://arcg.is/qv5T00>